



AVIATION ADVISORY COMMISSION

MINUTES

November 12, 2025

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Matt Johnston, called the meeting to order at 6:35 p.m. and requested that Commissioner Steve Tannehill lead the pledge of allegiance.

2. ROLL CALL

PRESENT

Jerrold Abramson
Clarke Cramer (L)
Steve Tannehill
Rich Weyek
Matthew Johnston

Excused (E)

Late (L)

Absent (A)

ABSENT

John Comeau (E)
Sean Colvin (E)
Bruce Martin (E)
Marc McCamish (E)

AIRPORT STAFF

Keith Freitas, Director
Casey Pullman, Deputy Director
Erin Powers, Deputy Director
Jannette Jauregui, Communications & Engagement Manager
Madeline Herrle, Lease Manager
Daniel Quezada, Lease Assistant
Ana Castro, Administrative Officer
Denise Arreola, Administrative Assistant
Lizet Kennel, Management Assistant

3. AGENDA REVIEW

Director Keith Freitas shared that one public comment (related to item 6.F) was received via e-mail. The comment was posted and shared with the Commission prior to the meeting.

Typo correction for Item 6.E. The recommendation in the agenda letter only references the Camarillo Airport Authority. The first sentence of the recommendation should be corrected to read, "Staff requests that the Camarillo Airport Authority and the Aviation Advisory Commission review, discuss and recommend language that may be utilized by the Department of Airports for the upcoming Request for Proposals (RFP) to improve approximately 4.13-acres of land at Camarillo Airport.

4. APPROVAL OF MINUTES – September 10, 2025

Action: Upon the motion of Commissioner Jerrold Abramson and seconded by Commissioner Clarke Cramer, the Commission hereby approves the September 10, 2025, minutes. All members voted and the motion passed unanimously 4-0 with one abstention from Commissioner Steve Tannehill.

Agenda Item 4 was heard after Agenda Item 6.A.

- 5. PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

No public comment made.

6. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. Subject: Receive and File Staff Report Regarding Annual Wings Over Camarillo Air Show**

Recommendation:

Receive and file a staff report regarding the annual Wings Over Camarillo Air Show at Camarillo Airport. The Department of Airports worked successfully with Wings Over Camarillo (WOC) leadership to successfully develop an excellent balance of air show acts that were embraced by event guests, the local neighbors, and the Ventura County Animal Shelter.

Bill Thomas and Bob Trimborn from Wings Over Camarillo reviewed a PowerPoint presentation summarizing the event, highlighting its scale and the significant planning and resources involved to provide the Aviation Advisory Commission and the public with a better understanding of what it takes to successfully host the event. Vice Chair Matt Johnston thanked Bill, Bob and all the volunteers for all the great work.

Action: Without motion, the Commission receives and files a staff report regarding annual Wings Over Camarillo.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports

Communications and Engagement Manager Jannette Jauregui presented a feature story on the 2025 Aviation Career Day, providing photos and event details that took place on October 17, 2025, at the Commemorative Air Force Museum located at Camarillo Airport.

Action: Without motion, the Commission receives and files a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

C. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (*Exhibit 1 is available for review at <https://oxr-noise-study.airportstudy.net/>*)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and

3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Erin Powers, Deputy Director, presented the item to the Commission, providing an overview of the study's timeline and recommending that the Board of Supervisors approve the noise study and authorize the Director of Airports, or designee, to make any minor modifications requested by the FAA and that the study be categorically exempt from California Environmental Quality Act. A question from the Commission was heard and addressed by staff.

Action: Upon the motion of Commissioner Jerrold Abramson and seconded by Commissioner Steve Tannehill, the Commission hereby approves the recommendations as stated in the respective agenda letter for item 6.C. All members voted and the motion passed unanimously 5-0.

D. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (Exhibit 1 is available for review at <https://cma-noise-study.airportstudy.net/>)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Erin Powers, Deputy Director, presented the item to the Commission, providing an overview of the study's timeline and recommending that the Board of Supervisors approve the noise study and authorize the Director of Airports, or designee, to make any minor modifications requested by the FAA and that the study be categorically exempt from California Environmental Quality Act.

Action: Upon the motion of Commissioner Clarke Cramer and seconded by Commissioner Jerrold Abramson, the Commission hereby approves the

recommendations as stated in the respective agenda letter for item 6.D. All members voted and the motion passed unanimously 5-0.

E. Subject: Review, Discuss and Recommend Modifications to Draft Language, Project Scope and Process Associated with the Request for Proposal to Improve Approximately 4.13-Acres of Land at Camarillo Airport; This Property Currently is Occupied by Forty-Nine (49) Small and Medium Size Aircraft Hangars

Recommendation:

Staff requests that the Camarillo Airport Authority and the Aviation Advisory Commission review, discuss and recommend language that may be utilized by the Department of Airports for the upcoming Request for Proposals (RFP) to improve approximately 4.13-acres of land at Camarillo Airport. This property is occupied by forty-nine (49) small and medium-sized aircraft hangars. (Exhibit 1).

Keith Freitas, Director of Airports, presented the item to the Commission with a PowerPoint presentation. He provided an overview of the item previously discussed and shared details regarding hangars in disrepair. He also requested input or ideas from the Commissioners on what they would like included in the RFP. Questions from the Commission were heard and addressed by staff.

Action: Without motion, the Commission reviewed, discussed, and recommended modifications to draft language project scope and process associated with the request for proposal to improve approximately 4.13-acres of land at Camarillo Airport.

F. Subject: Discuss Effectiveness and Efficiency of the Aviation Advisory Commission

Recommendation:

Discuss the effectiveness and cost benefit of continuing the Aviation Advisory Commission (AAC) for the Ventura County stakeholders in its current structure, including alternatives, such as dissolution, restructuring, repurposing, and other modifications.

Keith Freitas, Director of Airports, presented the item to the Commission. This item was placed on the agenda following a recommendation made several meetings ago. Director Freitas provided an overview of the airport's history and explained how the Commission and the Authorities were established. Director Freitas reviewed the research completed to outline the cost and time associated with each meeting. Commissioner Jerrold Abramson emphasized that the Commission's role comes down to representation, noting that Commissioner's represent each Supervisor's district and are appointed accordingly, whereas the Airport Authorities represent the cities of Camarillo and Oxnard respectively. Director Freitas addressed Commissioner Jerrold Abramson's comment. Vice Chair Matt Johnston commented that he appreciated the discussion. Commissioner Steve Tannehill

expressed support for Commissioner Jerrold Abramson's statement and commented on how the Commission could benefit from having broader representation. Vice Chair Matt Johnston spoke about what the next steps look like for the Commission. Public comments were received by staff and the Commission. Commissioner Steve Tannehill suggested holding a workshop or forming an Ad Hoc Committee. Vice Chair Matt Johnston recommended that staff continue the discussion at a future meeting and work with the Chair to determine next steps.

7. DIRECTOR'S REPORT

Director Freitas opened the Director's Report with an update on Heart Aerospace, a Swedish-based company that recently relocated its headquarters to Irvine, California. He noted that the company's team required a test area and has been utilizing ramp space at the Oxnard Airport. A video was presented showcasing one of Heart Aerospace's electric engines, and it was clarified that the noise heard in the footage was generated by the generator, not the engine itself.

The Department of Airports partnered up with the Economic Vitality group to attend the Fathomwerx Annual Summit, held in Port Hueneme. The Department of Airports and the Economic Vitality group provided an update on the 805 Advanced Air Mobility Test Range, which are currently working on to secure FAA approval. The event, hosted by the Navy, featured approximately 70 exhibitors across air, sea, and below sea. It was an exciting opportunity and a valuable platform to share information regarding advanced air mobility.

Director Freitas shared upcoming deadlines and provided an update on the application process to select a new Camarillo/Oxnard Airport Authority public member and alternate public member. Director Freitas noted that current public members Barbara Filkins and Scott Barer will serve through February 28, 2026, with the next public member cycle beginning in March 2026.

The former CloudNine facility on the corner of Las Posas now displays new signage from its new owners, Sky Harbour.

Director's Report was received and filed.

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – August - September 2025

Monthly Noise Complaints – August - September 2025

Consultant Reports (Coffman Associates) – August - September 2025

Consultant Reports (Woolpert – Camarillo Airport) – August - September 2025

Consultant Reports (Woolpert – Oxnard Airport) – August - September 2025

Consultant Reports (Mead & Hunt) – September – October 2025

Project Status Report – September 2025

Meeting Calendars 2025 & 2026

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Email Notification to Camarillo Airport Tenants from Daniel Quezada, Lease Assistant on behalf of Keith Freitas, Director of Airports, dated September 8, 2025, re: Letter from the Director of Airports, Ventura County (Sol Development Map and September 10th AAC/CAA meeting letter attached)

Department of Airports News dated September 9, 2025, re: Increase in Aircraft Activity from Point Mugu

Department of Airports News dated September 19, 2025, re: Join Us for a Public Meeting for the Camarillo Airport Approach and Procedure Analysis

General Aviation News article dated September 19, 2025, re: Something for everyone at Wings Over Camarillo

Department of Airports News dated September 21, 2025, re: B-17 Sentimental Journey Coming to Ventura County

Department of Airports News dated September 22, 2025, re: Update Regarding B-17 Sentimental Journey Tour

Ventura County Star article dated September 23, 2025, re: FAA awards Camarillo Airport \$14.4 million for runway repairs

Camarillo Acorn article dated September 27, 2025, re: Preserving The past

Letter to NetJets Aviation Inc., from Jannette Jauregui, Communications & Engagement Manager dated October 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

KCLU article dated October 15, 2025, re: Firefighters rescue dog trapped in Ventura County flood control channel

Business Airport International article dated October 16, 2025, re: FlyHouse to acquire Sun Air Jets operator

Department of Airports News dated October 20, 2025, re: Continuation of Customer Satisfaction Survey

Department of Airports News dated October 24, 2025, re: Update Regarding OXR Radar Outage

Department of Airports News dated October 28, 2025, re: Update OXR Radar Now Fully Operational

Department of Airports News dated October 29, 2025, re: Connect with the Airports Today!

Department of Airports News dated October 30, 2025, re: CMA and OXR Awarded Grant Funding for Infrastructural Improvements

Department of Airports News dated November 3, 2025, re: Applications for Public Member Seat for Airport Authorities Now Open

Department of Airports News dated November 3, 2025, re: Changes to OXR Tower Hours of Operation

Department of Airports News dated November 5, 2025, re: New FFVC Signage at OXR

Correspondence was received and filed.

10. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

Commissioner Steve Tannehill shared that he is very pleased that the air traffic controllers will get paid soon.

11. ADJOURNMENT

There being no further business, a motion to adjourn the November 12th meeting of the Aviation Advisory Commission at 8:23 p.m. was made by Commissioner Jerrold Abramson and seconded by Commissioner Steve Tannehill.

The next regular Commission meeting will be on **Wednesday, December 10, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary