



CAMARILLO AIRPORT AUTHORITY (CAA) AND OXNARD AIRPORT AUTHORITY (OAA)

MINUTES

November 13, 2025

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair Tony Trembley called the meeting to order at 6:33 p.m. and requested that Public Member Scott Barer lead the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Vianey Lopez
Jeff Gorell (Alt)
Tony Trembley
Scott Barer

CAA ABSENT

Kelly Long
Susan Santangelo

OAA PRESENT

Vianey Lopez
Bert Perello
Barbara Filkins
Jeff Gorell (Alt)

OAA ABSENT

Kelly Long
Gabe Teran

Excused (E)

Late (L)

Absent (A)

AIRPORT STAFF

Keith Freitas, Director of Airports
Erin Powers, Deputy Director
Madeline Herrle, Lease Manager
Jannette Jauregui, Communications & Engagement Manager
Ana Castro, Administrative Officer
Denise Arreola, Administrative Assistant
Lizet Kennel, Management Assistant

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – September 11, 2025

Camarillo Airport Authority: Upon the motion of Vice Chair Scott Barer and seconded by Supervisor Vianey Lopez, the Authority hereby approves the September 11, 2025, minutes. All members voted in favor and the motion passed unanimously 4-0.

Oxnard Airport Authority: Upon the motion of Supervisor Vianey Lopez and seconded by Vice Chair Barbara Filkins, the Authority hereby approves the September 11, 2025, minutes. All members voted and the motion passed unanimously 3-0 with one abstention by Councilmember Bert Perello

5. PUBLIC COMMENT PERIOD

Citizens wishing to speak to the Authorities on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

No public comment made.

6. REGULAR AGENDA

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

A. Subject: Receive and File Staff Report Regarding Annual Wings Over Camarillo Air Show

Recommendation:

Receive and file a staff report regarding the annual Wings Over Camarillo Air Show at Camarillo Airport. The Department of Airports worked successfully with Wings Over Camarillo (WOC) leadership to successfully develop an excellent balance of air show acts that were embraced by event guests, the local neighbors, and the Ventura County Animal Shelter.

Bill Thomas and Bob Trimborn from Wings Over Camarillo reviewed a PowerPoint presentation summarizing the event, highlighting its scale and the significant planning and resources involved to provide the CAA/OAA and the public with a better understanding of what it takes to successfully host the event. The Authorities commented on the outstanding work of the Wings Over Camarillo team and volunteers.

Action: Without motion, the Authorities receive and file a staff report regarding annual Wings Over Camarillo.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

Jannette Jauregui, Communications and Engagement Manager, presented a feature story on the 2025 Aviation Career Day, providing photos and event details that took place on October 17, 2025 at the Commemorative Air Force Museum. Supervisor Vianey Lopez thanked Vice Chair Barbara Filkins, who played a key role in organizing the event, for her dedication and for recognizing the importance of investing in youth and supporting the future of those entering the aviation field. Councilmember Bert Perello and Chair Tony Trembley expressed their gratitude for the Aviation Career Day involvement and its outreach efforts with the students.

Action: Without motion, the Authorities receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

C. Subject: Receive and File a Staff Update Regarding the Effectiveness and Efficiency of the Aviation Advisory Commission

Recommendation:

Receive and file a staff update regarding the effectiveness and efficiency of the Aviation Advisory Commission (AAC).

Keith Freitas, Director of Airports, presented the item to the Authorities. Director Freitas explained that several months ago, members of the AAC requested that an agenda item be added to discuss the effectiveness and efficiency of the Commission, after expressing concerns about redundancy with the Camarillo and Oxnard Airport Authority agendas. Director Freitas provided an overview of the airport's history and explained how the Commission and the Authorities were established. Director Freitas reviewed the research conducted on the cost and time associated with each meeting and provided a summary of the previous night's Aviation Advisory Commission meeting where this agenda item was presented. Questions and comments from the Authorities and public were heard and addressed.

Without motion, the Authorities receive and file a staff presentation regarding the effectiveness and efficiency of the Aviation Advisory Commission.

OXNARD AIRPORT AUTHORITY

D. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study

**Categorically Exempt from the California Environmental Quality Act
(Exhibit 1 is available for review at <https://oxr-noise-study.airportstudy.net/>)**

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Erin Powers, Deputy Director, presented the item to the Oxnard Airport Authority, providing an overview of the study's timeline and recommending that the Board of Supervisors approve the noise study and authorize the Director of Airports, or designee, to make any minor modifications requested by the FAA and that the study be categorically exempt from California Environmental Quality Act. Councilmember Bert Perello read a statement from the City of Oxnard. Ms. Powers heard and addressed the statement.

Action: Upon the motion of Supervisor Vianey Lopez and seconded by Councilmember Bert Perello, the Authority hereby approves the recommendations as stated in the respective agenda letter, and adding an additional recommendation for the Department of Airports to follow-up with the City of Oxnard with respect to the comments shared by Councilmember Bert Perello, for item 6.D. All members voted and the motion passed unanimously 4-0.

CAMARILLO AIRPORT AUTHORITY

E. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (Exhibit 1 is available for review at <https://cma-noise-study.airportstudy.net/>)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Erin Powers, Deputy Director, presented the item to the Camarillo Airport Authority, providing an overview of the study's timeline and recommending that the Board of Supervisors approve the noise study and authorize the Director of Airports, or designee, to make any minor modifications requested by the FAA and that the study be categorically exempt from California Environmental Quality Act. Ms. Powers addressed a question from Vice Chair Scott Barer regarding the meaning of the California Environmental Quality Act (CEQA). Chair Tony Trembley commended Airport staff, noting that it has been a long and challenging process for the Department of Airports. He highlighted the exemplary work carried out and praised staff for their community outreach and transparency efforts.

Action: Upon the motion of Supervisor Jeff Gorell and seconded by Vice Chair Scott Barer, the Authority hereby approves the recommendations as stated in the respective agenda letter for item 6.E. All members voted and the motion passed unanimously 4-0.

F. Subject: Review, Discuss and Recommend Modifications to Draft Language, Project Scope and Process Associated with the Request for Proposal to Improve Approximately 4.13-Acres of Land at Camarillo Airport; This Property Currently is Occupied by Forty-Nine (49) Small and Medium Size Aircraft Hangars

Recommendation:

Staff requests that the Camarillo Airport Authority review, discuss and recommend language that may be utilized by the Department of Airports for the upcoming Request for Proposals (RFP) to improve approximately 4.13-acres of land at Camarillo Airport. This property is occupied by forty-nine (49) small and medium-sized aircraft hangars. (Exhibit 1).

Keith Freitas, Director of Airports, presented the item to the Camarillo Airport Authority, with a PowerPoint slideshow of an overview of the 49 hangars, noting that many are in disrepair and that 15 are in such poor condition they cannot currently be rented. He explained that the next step involves refining the RFP language and requested input from the Authority on what they would like included in the RFP. It's about using language that keeps all options open, allowing us to fully evaluate our opportunities and make the best decision as it moves through the system. Public comments were received by staff and the Authority. Questions and comments from the Authority were heard and addressed.

Action: Upon the motion of Vice Chair Scott Barer and seconded by Supervisor Jeff

Gorell, the Authority hereby approves the recommendations as stated in the respective agenda letter, and adding an additional recommendation for the Department of Airports to modify the proposed language making it clear that there are options, for item 6.F. All members voted and the motion passed unanimously 4-0.

7. DIRECTOR'S REPORT

Director Keith Freitas opened the Director's Report with an update on Heart Aerospace, a Swedish-based company that recently relocated its headquarters to Irvine, California. He noted that the company's team required a test area and has been utilizing ramp space at Oxnard Airport. A video was presented showcasing one of Heart Aerospace's electric engines, and it was clarified that the noise heard in the footage was generated by the generator, not the engine itself.

The Department of Airports, in collaboration with the County CEO's Administrative Economic Vitality Group, delivered a brief opening at the Fathomwerx Annual Summit held in Port Hueneme. Staff announced the launch of the County's Innovation Center and provided an overview of Area 805 Advanced Air Mobility. Director Freitas commented that it was a great event and that there were many networking opportunities. The event, hosted by the Navy, featured approximately 70 exhibitors across air, sea, and below sea. It was an exciting opportunity and a valuable platform to share information regarding advanced air mobility.

Director Freitas shared upcoming deadlines and provided an update on the application process to select a new Camarillo/Oxnard Airport Authority public member and alternate public member. He noted that current public members will serve through February 28, 2026, with the next public member cycle beginning in March 2026.

The former CloudNine facility on the corner of Las Posas now displays new signage from its new owners, Sky Harbour.

Director's Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – August - September 2025

Monthly Noise Complaints – August - September 2025

Consultant Reports (Coffman Associates) – August - September 2025

Consultant Reports (Woolpert – Camarillo Airport) – August - September 2025

Consultant Reports (Woolpert – Oxnard Airport) – August - September 2025

Consultant Reports (Mead & Hunt) – September – October 2025

Project Status Report – September 2025

Meeting Calendars 2025 & 2026

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Email Notification to Camarillo Airport Tenants from Daniel Quezada, Lease Assistant on behalf of Keith Freitas, Director of Airports, dated September 8, 2025, re: Letter from the Director of Airports, Ventura County (Sol Development Map and September 10th AAC/CAA meeting letter attached)

Department of Airports News dated September 9, 2025, re: Increase in Aircraft Activity from Point Mugu

Department of Airports News dated September 19, 2025, re: Join Us for a Public Meeting for the Camarillo Airport Approach and Procedure Analysis

General Aviation News article dated September 19, 2025, re: Something for everyone at Wings Over Camarillo

Department of Airports News dated September 21, 2025, re: B-17 Sentimental Journey Coming to Ventura County

Department of Airports News dated September 22, 2025, re: Update Regarding B-17 Sentimental Journey Tour

Ventura County Star article dated September 23, 2025, re: FAA awards Camarillo Airport \$14.4 million for runway repairs

Camarillo Acorn article dated September 27, 2025, re: Preserving The past

Letter to NetJets Aviation Inc., from Jannette Jauregui, Communications & Engagement Manager dated October 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

KCLU article dated October 15, 2025, re: Firefighters rescue dog trapped in Ventura County flood control channel

Business Airport International article dated October 16, 2025, re: FlyHouse to acquire Sun Air Jets operator

Department of Airports News dated October 20, 2025, re: Continuation of Customer Satisfaction Survey

Department of Airports News dated October 24, 2025, re: Update Regarding OXR Radar Outage

Department of Airports News dated October 28, 2025, re: Update OXR Radar Now Fully Operational

Department of Airports News dated October 29, 2025, re: Connect with the Airports Today!

Department of Airports News dated October 30, 2025, re: CMA and OXR Awarded Grant Funding for Infrastructural Improvements

Department of Airports News dated November 3, 2025, re: Applications for Public Member Seat for Airport Authorities Now Open

Department of Airports News dated November 3, 2025, re: Changes to OXR Tower Hours of Operation

Department of Airports News dated November 5, 2025, re: New FFVC Signage at OXR

Correspondence was received and filed.

10. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

CAA Chair Tony Trembley requested that at the next meeting, the Airport Authorities receive a memorandum from county counsel on the impact to the Authorities, if any, that may result from SB 707. He also requested information from county counsel regarding SB 829.

Councilmember Bert Perello complimented Deputy Director Erin Powers and Deputy Director Casey Pullman of the Department of Airports for their presentation at the Seaview Neighborhood Meeting at Juan Soria School in Oxnard.

Supervisor Vianey Lopez suggested that staff visit Inter Neighborhood Council Organization (INCO) to reach a wider audience regarding neighborhood boards.

11. ADJOURNMENT

There being no further business, the November 13, 2025, meeting of the Camarillo Airport Authority and Oxnard Airport Authority adjourned with all Authority members in favor at 7:55 p.m.

The next regular Authority meeting will be on **Thursday, December 11, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary