



CAMARILLO AIRPORT AUTHORITY (CAA) AND OXNARD AIRPORT AUTHORITY (OAA)

MINUTES

January 8, 2026

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair Tony Trembley opened the meeting for the CAA and asked OAA Chair Gabe Teran to open the meeting for the OAA. OAA Chair Gabe Teran called the meeting to order at 6:30 p.m. and CAA Chair Tony Trembley requested that Councilmember Susan Santangelo lead the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Vianey Lopez (L)
Kelly Long
Tony Trembley
Scott Barer
Susan Santangelo

CAA ABSENT

OAA PRESENT

Vianey Lopez (L)
Kelly Long
Gabe Teran
Bert Perello
Barbara Filkins

OAA ABSENT

Excused (E)

Late (L)

Absent (A)

AIRPORT STAFF

Keith Freitas, Director
Casey Pullman, Deputy Director
Erin Powers, Deputy Director
Jannette Jauregui, Communications & Engagement Manager
Madeline Herrle, Lease Manager
Servando Briggs, Finance Manager
Ana Castro, Administrative Officer
Denise Arreola, Administrative Assistant
Lizet Kennel, Management Assistant

3. AGENDA REVIEW

Director Freitas reported that CAA/OAA Public Member/Alternate Public Member applicant, Heather Schmidt, withdrew her application. He also noted that multiple public comments in support of various candidates for agenda items 7.A and 7.C, regarding public and alternate members, were received, shared with the authorities, and posted on the Department of Airports website.

4. APPROVAL OF MINUTES – November 13, 2025

Camarillo Airport Authority: Upon the motion of Supervisor Long and seconded by Vice Chair Scott Barer, the Authority hereby approves the November 13, 2025, minutes. All members voted in favor and the motion passed unanimously 3-0 with one abstention from Councilmember Susan Santangelo.

Oxnard Airport Authority: Upon the motion of Councilmember Bert Perello and seconded by Vice Chair Barbara Filkins, the Authority hereby approves the November 13, 2025, minutes. All members voted and the motion passed unanimously 4-0.

5. PUBLIC COMMENT PERIOD

Citizens wishing to speak to the Authorities on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Public comments heard.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Authorities on the Regular Agenda. Consent items are heard at the Authorities' discretion and may be heard at any time during the meeting.

CAMARILLO AIRPORT AUTHORITY

A. Subject: Find That the Airport Properties Limited Development Project at Camarillo Airport is Categorically Exempt from the California Environmental Quality Act

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Find that the Airport Properties Limited (APL) development project at Camarillo Airport is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15332.

B. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Second Amendment to Lease with Camino Ruiz, a California Limited Liability Company (LLC), at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed Second Amendment to Lease with Camino Ruiz, LLC., at the Camarillo Airport (Exhibit 1).

Action: Upon the motion of Supervisor Kelly Long and seconded by Councilmember Susan Santangelo, the Authority hereby approves the recommendations as stated in the respective agenda letters for Consent items 6.A and 6.B. All members voted in favor and the motion passed 4-0 with one abstention from Vice Chair Scott Barer.

7. REGULAR AGENDA

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

OXNARD AIRPORT AUTHORITY

A. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on Oxnard Airport Authority.

OAA Chair Gabe Teran provided direction to the applicants regarding the process the Airport Authority will use to select a public member and alternate public member, based on a conversation he had with CAA Chair Tony Trembley. Each Chair will then open the floor for discussion and nominations.

Oxnard Airport Authority members heard from the following applicants: Aram Dakessian, Barbara Filkins, Stephen Lentz, David Kerr, Douglas Tauber. Michael Alfred and Roger Gagnon were present but did not speak. Public comments were received and heard regarding the candidates. The Oxnard Airport Authority proceeded to select a public member and alternate public member having heard from all applicants. The incoming public member and alternate public member shall serve a two-year term commencing March 1, 2026, through February 29, 2028. Authority members thanked all Oxnard Airport Authority

applicants.

Supervisor Kelly Long moved to appoint Barbara Filkins as Oxnard Airport Authority Public Member and Councilmember Bert Perello seconded the motion. Chair Gabe Teran moved to appoint Douglas Tauber as Public Member and that motion failed. All members voted in favor of Barbara Filkins for Oxnard Airport Authority Public Member and the motion passed unanimously 4-0. Yes: Kelly Long, Vianey Lopez, Gabe Teran, Bert Perello. Public Member Barbara Filkins does not vote on this item.

Councilmember Bert Perello moved to appoint Michael Alfred as Oxnard Airport Authority Alternate Public Member and Supervisor Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Yes: Kelly Long, Vianey Lopez, Gabe Teran, Bert Perello. Public Member Barbara Filkins does not vote on this item.

2026 Seats: Ms. Barbara Filkins, Public Member
Mr. Michael Alfred, Alternate Public Member

B. Subject: Selection of Chair and Vice-Chair for Calendar Year 2026

Recommendation:

Nominate and select the 2026 Chair and Vice-Chair for the Oxnard Airport Authority.

Councilmember Bert Perello nominated Public Member Barbara Filkins as 2026 Oxnard Airport Authority Chair. Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed unanimously 4-0 with one abstention from Public Member Barbara Filkins.

Supervisor Kelly Long nominated Supervisor Vianey Lopez as 2026 Oxnard Airport Authority Vice-Chair and Chair Barbara Filkins seconded the motion. All members voted and the motion passed unanimously 5-0.

2026 Seats: Public Member Barbara Filkins, Chair
Supervisor Vianey Lopez, Vice-Chair

CAMARILLO AIRPORT AUTHORITY

C. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Camarillo Airport Authority.

As discussed during the previous agenda item, CAA Chair Tony Trembley followed the same selection process for the Camarillo Public Member and Alternate Public Member. Applicant

Michael Philips requested to change the position he applied for on his application to Alternate Public Member, and the authorities accepted his request.

Camarillo Airport Authority members heard from the following applicants: Scott Barer, William Thomas, Ali Sadreameli, Gail Claridge, Aram Dakessian, and Miguel Mármol Goiricelaya (via Zoom). Applicant Michael Alfred withdrew his CAA Public Member application after accepting appointment as the OAA Alternate Public Member. Brian VanLoo was present but did not speak. Public comments were received and heard regarding the candidates. The Camarillo Airport Authority proceeded to select a public member and alternate public member having heard from all applicants. The incoming public member and alternate public member shall serve a two-year term commencing March 1, 2026, through February 29, 2028.

Councilmember Susan Santangelo moved to appoint Scott Barer as Camarillo Airport Authority Public Member and Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed unanimously 4-0. Yes: Kelly Long, Vianey Lopez, Susan Santangelo, Tony Trembley. Public Member Scott Barer does not vote on this item.

Supervisor Kelly Long moved to appoint William Thomas as Camarillo Airport Authority Alternate Public Member and Chair Tony Trembley seconded the motion. Public Member Scott Barer moved to appoint Michael Philips as alternate public member, and that motion failed. All members voted in favor of William Thomas as alternate public member and the motion passed unanimously 5-0.

2026 Seats: Mr. Scott Barer, Public Member
Mr. William Thomas, Alternate Public Member

D. Subject: Selection of Chair and Vice-Chair for Calendar Year 2026

Recommendation:

Nominate and select the 2026 Chair and Vice-Chair for the Camarillo Airport Authority.

Supervisor Kelly Long nominated Public Member Scott Barer as 2026 Camarillo Airport Authority Chair and Councilmember Susan Santangelo seconded the motion. All members voted and the motion passed unanimously 4-0 with one with one abstention from Public Member Scott Barer.

Supervisor Vianey Lopez nominated Supervisor Kelly Long as 2026 Camarillo Airport Authority Vice-Chair and Councilmember Tony Trembley seconded the motion. All members voted and the motion passed unanimously 5-0

2026 Seats: Public Member Scott Barer, Chair
Supervisor Kelly Long, Vice-Chair

A brief recess was taken before the meeting proceeded with the remaining agenda items.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

E. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

Communications and Engagement Manager, Jannette Jauregui, presented a feature story highlighting the partnership between the Department of Airports and the air traffic control tower teams at Camarillo and Oxnard Airports.

Action: Without motion, the Authorities receives and files a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

F. Subject: Receive and File Staff Update Regarding Video Surveillance and Access Control System Installation at Camarillo and Oxnard Airports

Recommendation:

Receive and file staff update regarding the installation status and planned activation of the new video surveillance and access control systems at Camarillo Airport (CMA) and Oxnard Airport (OXR).

Deputy Director of Airports, Casey Pullman, presented the item and provided an update on the video surveillance and access control systems at both Camarillo and Oxnard Airports.

Action: Without motion, the Authorities receives and files a staff update regarding video surveillance and access control system installation at Camarillo and Oxnard Airports.

8. DIRECTOR'S REPORT

Director Freitas opened the Director's Report with an update on the installation of the new beacon at the Camarillo Airport. During installation and testing, minor damage occurred to the beacon's metal structure. Photographs of the damage were presented. The beacon was sent back to the manufacturer, and we are currently awaiting a redesigned unit with an extended warranty. The Department is hoping for update on the completion in 60-days.

Communications Engagement Manager, Jannette Jauregui worked alongside with her team to revamp and launch an updated Department of Airports website. The website updates include streamlining buttons and links for easier navigation and adding a new scrolling video highlighting airport activity, including the Wings Over Camarillo Airshow, Ventura County Fire and Sheriff's helicopters, and Department of Airport Operations. Jannette and her team did a great job.

The Authorities were reminded that two Request for Proposals (RFPs) were issued for properties at the Camarillo Airport. These RFPs are related to prior discussions regarding two separate parcels of interest to businesses at the Camarillo Airport. In accordance with Federal Aviation Administration (FAA) requirements, the Department is required to solicit, review, and evaluate proposals for these properties. Proposals may come in to repair the existing small hangars, or there may be proposals to replace them as is and build new hangars. Director Freitas reminds the Authorities the ranking process and how the community, tenants and stakeholders may be affected.

Director's Report was received and filed.

9. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October - November 2025
Monthly Noise Complaints – October - November 2025
Consultant Reports (Coffman Associates) – October - November 2025
Consultant Reports (Woolpert – Camarillo Airport) – October - November 2025
Consultant Reports (Woolpert – Oxnard Airport) – October - November 2025
Project Status Report – December 2025
FY 24-25 Q3 & Q4 Financials
Meeting Calendars 2026

Reports were received and filed.

10. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Camarillo Acorn article dated November 15, 2025, re: Camarillo residents care, work and 'invest in one another'

Letter from City of Oxnard Councilmember, Bert E. Perello to Mr. Keith Freitas dated November 18, 2025, re: November 13, 2025 Agenda Item No. D, Oxnard Airport Authority – City of Oxnard Comment Letter on Part 150 Noise Compatibility Planning Study for Oxnard Airport

Department of Airports News dated November 21, 2025, re: REMINDER: Applications for Airport Authority Now Open

Letter from Lease Manager, Madeline Herrle to Mr. Charlie McLaughlin dated December 10, 2025, re: Oxnard Airport – 5 acre site Additional soils testing

Department of Airports News dated December 16, 2025, re: FINAL REMINDER: Applications Now Open for Airport Authority

Ventura County Department of Airports Request for Proposal (RFP) dated December 31, 2025, SELECTION PROCESS OF A MASTER DEVELOPER FOR AN APPROXIMATE 4.1 ACRE SITE FOR COMMERCIAL AVIATION DEVELOPMENT and/or REPAIR OR REPLACEMENT OF GENERAL AVIATION AIRCRAFT HANGARS AT THE CAMARILLO AIRPORT

Correspondence was received and filed.

11. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

Councilmember Bert Perello expressed his gratitude for the large crowd in attendance, noting that it is uncommon. He was pleased to see the strong interest in the public member position and encouraged all applicants to stay engaged. Additionally, he shared his experience with prior public members and their impact on the OAA and to the community.

CAA Chair Scott Barer thanked the Authorities for his reappointment, and is looking forward to the next two years as CAA Public Member.

OAA Chair Barbara Filkin’s “dittoed” CAA Chair Scott Barer comments.

12. ADJOURNMENT

There being no further business, the January 8, 2026, meeting of the Camarillo Airport Authority and Oxnard Airport Authority adjourned with all Authority members in favor at 8:39 p.m.

The next regular Authority meeting will be on **Thursday, February 5, 2026, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary