

LESSEE/LICENSEE INPUT FORM

Account #: _____

Date Received: _____

New **Change** **Received By:** _____

Coupon Off Hangar List Address Change General File Update

AIRPORT: _____ **Effective Date:** _____

TENANT NAME: _____
Last First M.I.

Mailing/Home Address

STREET: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

HOME PHONE: _____ **WORK PHONE:** _____

EMERGENCY CONTACT: _____ **EMERGENCY PHONE:** _____

E-MAIL ADDRESS: _____

AIRCRAFT NO: _____ **HANGAR/TIEDOWN #:** _____

AIRCRAFT TYPE: _____ **SQ. FT.:** _____

GATECARD #: _____

INSURANCE/POLICY#: _____

NON-AIRWORTHY INFO _____ **INS EXP DATE/ DATE AIRWORTHY:** _____

FOR OFFICE USE ONLY

	Amount	Notes:	
<input checked="" type="checkbox"/>	_____	Aircraft Registration Submitted	
	_____	Lease Agreement Signed	
	_____	Bill of Sale Received	
		Gate card Application + Fee (\$20 New, \$16 Replacement)	
		1 st Month Rent	
		Security Deposit/ Waitlist Deposit Transfer (\$ _____)	
	\$150.00	Administrative Fee	TOTAL DUE:

Additional Remarks: