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**CAMARILLO AIRPORT AUTHORITY (CAA) AND OXNARD AIRPORT AUTHORITY (OAA)**

**MINUTES**

**March 12, 2026**

**1. CALL to ORDER and PLEDGE of ALLEGIANCE**

CAA Chair Scott Barer called the meeting to order at 6:32 p.m. and requested that Councilmember Susan Santangelo lead the pledge of allegiance.

**2. ROLL CALL**

**CAA PRESENT**

Vianey Lopez (L)  
Kelly Long  
Tony Trembley  
Scott Barer  
Susan Santangelo

**CAA ABSENT**

**OAA PRESENT**

Vianey Lopez (L)  
Kelly Long  
Gabe Teran  
Bert Perello  
Barbara Filkins

**OAA ABSENT**

*Excused (E)*

*Late (L)*

*Absent (A)*

**AIRPORT STAFF**

Keith Freitas, Director

Erin Powers, Deputy Director

Jannette Jauregui, Communications & Engagement Manager

Danielle Tarr, Airports Project & Program Manager

Daniel Quezada, Lease Assistant

Ana Castro, Administrative Officer

Denise Arreola, Administrative Assistant

Lizet Kennel, Management Assistant

**3. AGENDA REVIEW**

No changes to the agenda.

#### 4. APPROVAL OF MINUTES – January 8, 2026

***Camarillo Airport Authority: Upon the motion of Supervisor Long and seconded by Councilmember Santangelo, the Authority hereby approves the January 8, 2026, minutes. All members voted in favor and the motion passed unanimously 5-0.***

***Oxnard Airport Authority: Upon the motion of Vice Chair Vianey Lopez and seconded by Mayor Pro Tem Gabe Teran, the Authority hereby approves the January 8, 2026, minutes. All members voted and the motion passed unanimously 5-0.***

#### 5. PUBLIC COMMENT PERIOD

Citizens wishing to speak to the Authorities on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

*Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.*

*Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.*

***Public comments heard.***

#### 6. CONSENT AGENDA

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Authorities on the Regular Agenda. Consent items are heard at the Authorities' discretion and may be heard at any time during the meeting.**

#### **CAMARILLO AND OXNARD AIRPORT AUTHORITY**

**A. Subject: Approval of the Capital Improvement Plan and Authorization to Apply for and Accept Aviation Grants for Camarillo and Oxnard Airports, Fiscal Years 2026–2036**

#### **Recommendations:**

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Find that the Airport Properties Limited (APL) development project at Camarillo Airport is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15332.

**B. Subject: Receive and File Financial Reports for the Period Ending December 31, 2025**

**Recommendation:**

Staff requests that your Commission/Authorities receive and file the unaudited financial reports for the period ending December 31, 2025.

***Oxnard Airport Authority: Upon the motion of Chair Barbara Filkins and seconded by Supervisor Kelly Long, the Authority hereby approves the recommendations as stated in the respective agenda letters for Consent items 6.A and 6.B. All members voted in favor and the motion passed unanimously 5-0.***

***Camarillo Airport Authority: Upon the motion of Councilmember Susan Santangelo and seconded by Vice Chair Vianey Lopez, the Authority hereby approves the recommendations as stated in the respective agenda letters for Consent items 6.A and 6.B. All members voted in favor and the motion passed unanimously 5-0.***

**7. REGULAR AGENDA**

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

**CAMARILLO AND OXNARD AIRPORT AUTHORITY**

**A. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports**

**Recommendation:**

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

Communications and Engagement Manager, Jannette Jauregui, provided an update on ongoing community engagement efforts aimed at strengthening relationships and building trust between the Department of Airports, pilots, and surrounding communities at Camarillo and Oxnard Airports. Jannette Jauregui, highlighted key initiatives over the past three years, including the Fly Friendly VC program, Part 150 Noise Compatibility Studies, the Camarillo Airport Layout Plan, and an Approach and Procedure Analysis. Chairs Barbara Filkins and Scott Barer, along with Supervisor Kelly Long, thanked Ms. Jauregui for her efforts.

***Action: Without motion, the Authorities receives and files a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.***

**CAMARILLO AIRPORT AUTHORITY**

**B. Subject: Receive and File Information Regarding the Requests for Proposal (RFP) for Two Sites at the Camarillo Airport for Redevelopment/Development; Site 1 of 4.1 Acres and Site 2 of 1.9 Acres**

**Recommendation:**

Receive and file staff update regarding information on the Request for Proposals for the development/redevelopment of two airfield sites at Camarillo Airport – site 1 for 4.1 acres and site 2 for 1.9 acres.

Camarillo Airport Authority Chair Scott Barer provided an overview of the presentation process. Director of Airports Keith Freitas introduced the item and provided background on the need to issue a Request for Proposals (RFP) for the development/redevelopment of two sites at Camarillo Airport. Director Freitas responded to questions from the Authorities. The Authorities heard presentations and conducted a Q&A with Air 7, Legend Aviation, Sky Harbour, and Orbic Sky. Public comments were heard.

***Action: Without motion, the Commission receives and files information on the Request for Proposals for the development/redevelopment of two airfield sites at Camarillo Airport – site 1 for 4.1 acres and site 2 for 1.9 acres.***

**C. Subject: Receive and File an Update on the Camarillo Runway 8-26 Rehabilitation Project**

**Recommendation:**

Receive and file an update on the recent stakeholder presentation regarding the Camarillo Runway 8-26 Rehabilitation Project

Danielle Tarr, Airports Project & Program Manager, presented the item and provided an update on the Camarillo Airport Runway Rehabilitation Project. She reported that staff are advancing project design and evaluating construction approaches, with each option reviewed for FAA compliance, construction safety, operational feasibility, pavement durability, project duration, and cost. An overview of the project timeline was provided regarding the bidding process and construction schedule. Questions from the Authorities were heard and addressed by staff. Public comments were heard.

***Action: Without motion, the Authorities receives and files a staff update on the Camarillo Runway 8-26 Rehabilitation Project.***

**OXNARD AIRPORT AUTHORITY**

**D. Subject: Receive and File Information Regarding a Request for Proposal (RFP) for Development of an approximate 11-Acre Vacant Site in the Oxnard Airport Runway Protection Zone (RPZ)**

**Recommendation:**

Receive and file staff update regarding information on the Request for Proposal (RFP) for the development of an approximate 11-acre vacant site in the Oxnard Airport Runway Protection Zone (RPZ).

Erin Powers, Deputy Director, presented the item to the Authorities and provided an overview

of the Request for Proposals (RFP), including the submission process via Bonfire. Deputy Director Powers responded to Authorities questions. Mayor Pro Tem Gabe Teran expressed appreciation to the Department of Airports for upkeep of the vacant site.

***Action: Without motion, the Commission receives and files Information regarding a Request for Proposal (RFP) for development of an approximate 11-acre vacant site in the Oxnard Airport Runway Protection Zone (RPZ).***

## **8. DIRECTOR'S REPORT**

Director of Airports Keith Freitas opened the Director's Report by noting that the Department of Airports has initiated a new rent and fee methodology analysis study. He explained that the initial phase will focus on methodology and identify similar airports. The second phase will focus on analyzing comparable rental rates and is expected to be completed in 2027. He also noted that this is different from the typical annual Rent and Fee update, which will be agendized for the May meeting.

Director of Airports Keith Freitas reviewed several Senate Bills, including Senate Bill 827, which will require a fiscal and financial online training component from the Clerk of the Board, and Senate Bill 707, which updates requirements for teleconferencing and remote participation in meetings. Department of Airports staff will incorporate these changes to ensure compliance with the Brown Act.

A fundraiser poker run event will be held at Axis Aviation at Oxnard Airport. The event supports California Aeronautical University and its flight team.

The U.S. Army Golden Knights parachute team is scheduled to return to Oxnard Airport from April 13–17.

***Director's Report was received and filed.***

## **9. REPORTS**

**Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.**

Monthly Activity Report – December 2025 – January 2026

Monthly Noise Complaints – December 2025 – January 2026

Consultant Reports (Coffman Associates) – December 2025 – January 2026

Consultant Reports (Woolpert – Camarillo Airport) – December 2025 – January 2026

Consultant Reports (Woolpert – Oxnard Airport) – December 2025 – January 2026

Consultant Reports (Mead & Hunt) – October - December 2025, January 2026

Project Status Report – January – February 2026

Airport Tenant Projects – February 2026

Revised FY 24-25 Q3 & Q4 Financials

Meeting Calendars 2026

***Reports were received and filed.***

## **10. CORRESPONDENCE**

**Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.**

Ventura County Department of Airports Request for Proposal (RFP) dated January 5, 2026, SELECTION PROCESS OF A MASTER DEVELOPER FOR AN APPROXIMATE 1.9 ACRE SITE FOR COMMERCIAL AVIATION DEVELOPMENT AT THE CAMARILLO AIRPORT

Letter from Director of Airports, Keith Freitas to Governor's Office of Business and Economic Development (GO-Biz) California Jobs First Council dated January 9, 2026, re: Letter of Commitment for FATHOMWERX Proving Ground

Department of Airports News dated January 9, 2026, re: ATCT Teams and Department of Airports Build Partnership to Bridge Gap Between the Community and the Sky

Department of Airports News dated January 13, 2026, re: Update Regarding Changes to OXR Operational Hours

Department of Airports News dated January 23, 2026, re: FAA Continues Work on Transition to Unleaded Fuel

Department of Airports News dated February 12, 2026, re: Clarification Regarding Camarillo Airport Hangar Replacement Project

Ventura County Star article dated February 15, 2026, re: Plane crash lands in drainage ditch in Camarillo

Department of Airports News dated February 17, 2026, re: C-130 to Land at OXR Today

Department of Airports News dated February 17, 2026, re: Second Public Meeting Announced for Camarillo Airport Approach and Procedure Analysis

Department of Airports News dated February 27, 2026, re: Reminder - Second Public Meeting Announced for Camarillo Airport Approach and Procedure Analysis

Department of Airports News dated February 27, 2026, re: Update Regarding CMA Requests for Proposal

Pacific Coast Business Times article dated March 3, 2026, re: CCIA 2026: Area 805 Advanced Air Mobility Test Range poised for takeoff

***Correspondence was received and filed.***

**11. AUTHORITY COMMENTS** – Comments by Authority members on matters deemed appropriate.

*No comments*

**12. ADJOURNMENT**

There being no further business, the March 12, 2026, meeting of the Camarillo Airport Authority and Oxnard Airport Authority adjourned with all Authority members in favor at 10:23 p.m.

The next regular Authority meeting will be on **Thursday, April 9, 2026, at 10:23 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.



KEITH FREITAS, A.A.E., C.A.E.  
Administrative Secretary